

RULES AND REGULATIONS FOR GRANTS ASSISTANCE PILOT PROGRAM

SUBSTANCE ABUSE CONTROL PLAN

CHAPTER 15

Section 1. Authority.

These rules are promulgated by the Department of Health pursuant to W.S. 9-2-2703 and the Wyoming Administrative Procedures Act at W.S.16-3-101, *et seq.*

Section 2. Purpose.

These rules are adopted for the purpose of establishing, as a part of the Wyoming Substance Abuse Control Plan, a means of assisting state and local agencies and programs in identifying government and private grant opportunities for funding of efforts to prevent, intervene in and treat the abuse of alcohol, tobacco and other drugs. The purpose includes training participants in the methods of identifying and writing grant applications and shall assure that grants sought are used to develop research based programs.

Section 3. Special Provisions.

(a) Severability

If any portion of these rules is found to be invalid or unenforceable, the remainder shall continue in effect.

(b) Unless otherwise specified, the incorporation by reference of any external standard is intended to be the incorporation of that standard as it is in effect on the effective date of this Chapter, including any applicable amendments, corrections, or revisions, but excluding any subsequent amendments or changes.

Section 4. Definitions.

(a) “Applicant” shall mean any person, community organization or public or private entity seeking assistance in identifying and writing grants for prevention, early intervention or treatment of the abuse of alcohol, tobacco or other drugs.

(b) “Department” shall mean the Wyoming Department of Health.

(c) “Wyoming Substance Abuse Control Plan” shall mean the “Comprehensive Blueprint for the Prevention, Early Intervention and Treatment of Substance Abuse” dated November 23, 2001, as amended and Chapter 81 of the 2002 Session Laws of Wyoming.

Section 5. Authority to Contract for Services.

The Department of Health is authorized to contract with a private entity or entities to provide any or all of the following services:

- (a) The identification of government and non-governmental grant availabilities and opportunities that may offer funding sources to meet the goals and objectives of the Wyoming Substance Abuse Control Plan for prevention, early intervention and/or treatment of the abuse of alcohol, tobacco and other drugs;
- (b) Providing assistance to state and local entities in making application for grants for such programs;
- (c) Collecting and analyzing data that may be necessary to support grant applications and providing such data to grant applicants;
- (d) Providing regular training to state and local entities in the methods of collecting and analyzing data for purposes of writing grant applications; and or,
- (e) Identifying appropriate grant opportunities, writing grants and complying with the requirements of awarded grants.

Section 6. Establishing Priorities for Assistance.

An entity in which the Department contracts under the provisions of Section 5 above, shall, with the approval of the Department, establish and publish a system for determining priorities in the event requests for assistance exceed the capacity of the contractor. In establishing priorities, the contractor shall require an applicant for assistance to demonstrate the following:

- (a) That the grant for which it intends to apply is consistent with the goals and objectives of the Wyoming Substance Abuse Control Plan;
- (b) That programs or efforts to be funded are using those practices defined in W.S. 9-2-2702 (a)(i);
- (c) That it is able to demonstrate the grant will meet a need that is adequately defined by available data and is a part of a collaborative effort;
- (d) That there is a reasonable likelihood for sustainability of the program if it is successful;
- (e) That it has a means of measuring outcomes which shall include cooperating with the Statistical Analysis Center at the University of Wyoming;
- (f) That it has a plan for teaching grant writing skills to others in the agency or community; and,
- (g) Such other requirements as may be deemed necessary by the contractor and the Department.

Section 7. Contracts Provision.

Any contract issued by the Department under these rules shall include the provisions set forth in Sections 5 and 6, and be in compliance with the Department of Administration and Information Procurement Regulations.